Minutes of Meeting AGM-19 held on 14 Dec 2022 at DRDO Township Auditorium Kanchanbag, Hyderabad



Institute of Defence Scientists and Technologists Dec 2022

Minutes of Meeting AGM-19 held on 14 Dec 2022 at DRDO Township Auditorium Kanchanbag, Hyderabad

The Nineteenth Annual General Body Meeting (19th AGM) of the Institute of Defence Scientists and Technologists (IDST) was held on 14 December 2022 at 1100 hrs. at DRDO Township Auditorium, Kanchanbag, Hyderabad

- 1. At 1100 hrs, 18 members were present for AGM-19. Therefore, meeting was adjourned for 30 Minutes. Meeting was resumed at 1130 hrs. 34 Members were present for the meeting, List attached at Appendix 'A'
- 2. AGM commenced with the reciting "Vande Mataram"
- 3. AGM paid condolences on the sad demise of following IDST members:

	Mem No	Name	Date of Demise	
1	H - 123	Sri AV Ramana Reddy	30 Jan 2022	DRDL Hyderabad
2	H-141	Sri K Nageswara Rao	30 Jan 2022	RCI Hyderabad
3	P - 441	R Vijayappan	30 Jan 2022	ARDE Pune
4	B-190	Dr SM Sharma	Apr 22	DRDO HQ DOB 20/04/1944
5	B-958	Shri PS Kasturi Rangan	Apr 22	GTRE Bangalore DOB 12/09/1949
6	H-604	Sri T.Ashok Babu	27 Apr 22	Ex ASL Hyderabad
7	B-386	NK Bhatia	10 May 2022	GTRE Bangalore
8	P-894	Lt Gen (Dr) SA Cruze, VSM, Bar	06 Jul 2022	HQ IDS
9	D-926	Dr SK Salwan	May 2022	DRDO HQ
10	H -758	KB Ramakrishna	16 Sep 22	NSTL
11	D 1131	Dr Pravin Kumar	Informed by C/man Delhi	DRDE Gwalior
12	D-868	Dr O P Nijhawan	Informed by C/man Delhi	IRDE Dehra Dun
13	H-368	Shri B Sankara Rao	Informed by C/man Hyd	DRDL Hyderabad
14	H-644	Shri RMR Vishnubhatla, Sc 'G'(Retd)	Informed by C/man Hyd	NPOL Kochin

IDST Expressed heartfelt condolence & deep gratitude for their contribution to IDST

- 4. Secretary General, Shri S S Kulkarni, extended a warm welcome to the IDST members.
- 5. Sec Gen briefed the members on AGM agenda points and invited President IDST Dr CL Dhamejani to deliver opening address.

Address by The IDST President

6. During his address, on behalf of the Central council of the Institute he congratulated all the members on the completion of one more year very successfully. He further added "I am glad to report that overall growth of the Institute is appreciable. All details are being presented by the Secretary General and Chairman Finance. Administration of all the branches, enthusiasm and zeal of the PIs and support of active members, in particular, is commendable"

Today we are a strong family of 1439 registered members resulting to 1230+ active members with growth of +156 members during our tenure; 62 running CAPSIs valued at around 1239 lakhs and 60+ PIs engaged on these CAPSIs. Our Income over expenditure has **enhanced to Rs 32.71 Lakh from Rs 23.48 Lakh** last year.

- 6.1 The conclave on "Science & Technology of Artificial Intelligence and Applications" for Scientists from DRDO, ISRO and BARC was conducted at SSPL Delhi on 22-23 Dec 2021. More than 200 participants attended this conclave on Online/Offline mode
- 6.2 As regards Training activities, our performance has been affected due to Covid-19 Pandemic. Three courses on ANSYS application were conducted at Hyderabad, Bangalore & Pune.
- 6.3 Breakthrough in the field of Academics
- (i) IDST Pune conducted Summer Internship Programme for MBA students on Defence Technology commenced at Gujarat University.
- (ii) M Tech Defence Technology course launched by DRDO & AICTE has commenced at Amrita Vishwa Vidyapeetham, Coimbatore & Manipal Institute of Technology, Manipal, Cochin University of Science & Technology, Cochin, Veer Jijamata Technical Institute (VJTI), Mumbai and DKET Ichalkaranji.

- 6.4 Website has been updated regularly. Few members have reported their inability to voting of resolutions and Election was very effectively completed. Online membership process is now stabilized. In this calendar year 66 new members were enrolled online
- 6.5 Overall administration at all levels has been fair. All meetings & interactions were virtually, holding elections on line, operating online bank accounts and continuous efforts to migrate to paperless office working has been improved. Thanks to all concerned for their efforts.
- 6.6 IDST is extremely thankful to our Patron, Chairman DRDO Dr G. Satheesh Reddy & Dr Sameer Kamat and DRDO nominees to the Central Council Shri Hari Babu Srivastava, OS & DG (TM), and Shri KS Varaprasad, DS & DG (HR) for their constant guidance and support for overall growth of our Institute. Thanks are due for the confidence shown in IDST by giving the responsibility for "M Tech Course in Defence Technology" at various educational Institutes. We express our sincere thanks and gratitude to DRDO, our parent Organization and reassure our services for all times in future.

7. Confirmations of Minutes of 18th AGM

7.1 Secretary General Shri SS Kulkarni informed that minutes of 18th AGM held online on 30 Dec, 2021 were circulated to all the members and also placed on IDST website. Secretary General informed the members that he had not received any comments till date on the minutes of 18th AGM. Minutes were accepted with the following resolution:

"Resolved that the minutes of the 17th Annual General Meeting of IDST, held at Delhi on 28 Dec 2020, are hereby approved without any change."

Proposed by Shri P Narsimha Rao Mem No 1057, Seconded by Shri SM Bhave, Mem No 1319

8. Annual Report by Shri SS Kulkarni, Secretary General IDST

Shri SS Kulkarni Secretary General made a detailed presentation on Annual Report 2022. He mentioned that a copy of the Annual report will be posted on IDST website shortly. Registered members strength of IDST is 1439 As on 14th Dec. . 2022) He presented growth of members and projects, since last AGM.

Branch wise status was presented in a tabulated form. He reported membership growth of above 7% as compared 6 % last year

- a) **Financial Position** of IDST was reported as sound. For the present year, Income over expenditure is Rs. 42 Lakhs against Rs.31.99 Lakh last year.
- b) In addition to the course Conclave on "Science & Technology of Artificial Intelligence and Applications" for Scientist from DRDO, ISRO and BARC was conducted at SSPL Delhi on 22-23 Dec 2021. More than 200 participants attended this conclave on Online/Offline mode

c) IDST E-Bulletin:-

- Pune branch released the E-Bulletin & sent to members through E mail, WhatsApp platform and uploaded on Website too.
- Bangalore and Delhi branch also published one IDST E Bulletin.
- d) Regional AGMs have been/will be conducted as under:

• Bangalore Br : 19 Nov 2033

Delhi Br
 To be held in third week of Dec 2022

Hyderabad Br : 14 Oct 2022
 Pune Br. : 01 Dec 2022

- e) **IDST Council Meetings:** Four regular planned meetings of the IDST Central Council were held. All the meeting of the year 2022 were conducted online. A couple of Interim EC and CC meetings were also conducted online.
 - a) CC01/22 meeting was held on line 17-18 Feb 2022
 - b) CC 02/22 meeting was conducted online on 19-20 May 2022,
 - c) CC 03/22 was conducted on line from 25-26 Aug 2022,
 - d) CC 04/22 is scheduled during 1st week of Dec 2022

Interim CC meetings (ICCM) were held online to discuss the matters urgent in nature

- ICCM 01/22 was held on 30 Mar 2022
- ICCM 02/22 was held on 16 Jun 2022
- ICCM 03/22 was held on 14 Nov 2022

- f) **Academic Interactions:** The Secy. Gen, while apprising the members of the progress, mentioned that IDST had a breakthrough in the field of Academics this year.
 - DRDO HQ has nominated IDST to implement M Tech in Defence Technology at various Educational Institutes across the country. At present M Tech in Defence Technology course is in progress at following Institutes:
 - Amrita Vishwa Vidyapeetham (AVV), Coimbatore,
 - Cochin University of Science and Technology (CUSAT),
 Cochin,
 - Manipal Institute Technology (MIT), Udupi,
 - Veermata Jijabai Technological Institute (VJTI), Mumbai,
 - Dattajirao Kadam Technical Education (DKTE), Ichalkaranji

(Total Strength of Students: 83)

M Tech Course launched by DRDO/AICTE is in progress as indicated by President IDST in his address.

- 9. Detailed discussions took place on the M Tech In Defence Technology. Shri SM Bhave & Shri RK Sharma expressed their views on the various issues. Sec. gen. requested all members to intimate the points for discussions at appropriate forum.
- 10. Update, Review & Merger (**Aligning Policy Documents**): During Interim EC meeting held in Nov 2021, it was decided to assign the work for Update Review & Merger of MAOR, SOP & Fin Guidelines to Shri KC Arora (Mem No P-613).
- 11. Revised MOAR document is complete for release as new issue MOAR Dec 2022.
- 12. **Welcome letter** from the President to the new IDST members is being forwarded by email.
- 13. ID cards were also issued to members of Pune, Bangalore and Hyderabad branches. Delhi branch opted to issue ID Cards in the accepted

design under their own arrangements. I cards are printed half yearly.

14. This year IDST HQs provided Shields to all Regional branches to felicitate **Two Best Pls** from each Regional branch during the Annual General Body Meeting of the respective branches.

IDST Bangalore Branch	IDST Delhi Branch	IDST Hyderabad Branch	IDST Pune Branch
Shri Narendra Babu SN	Shri . V P Goel	Dr A.Satyanarayana	Shri D Sarkar
Shri C.Nachiappan	Dr. B P Gupta	Dr Budh Prakash Sagar	Shri . A Basu

Clarifications sought by the members on the Annual Report were provided to their satisfaction.

15. Presentation of Audit Report FY 2020-2021 & Its's adoption by GB.

Dr Chandra Prakash Chairman Fin Presented the BS, Income & Expenditure statement & Receipt & payment sheets of Audited report of CA (Copies enclosed at Appendix 'B".) He further presented following extract of Audited Report.

15.1 Highlights of Audited Report

	FY 21-22 (Amount in Rs)	FY 20-21	
Capital Fund :	2,73,92,573/-	259,36,978/-	
Project Amount	436,69,511/-	371,46,789/-	Considerable increase
Income over Exp	32,71,732 /-	23,48,498/-	Considerable increase
FDs	70,88,581/-	48,72,074/- (Rs	12.0 Lakh with IT Dept)
TDS refund likely	Approx : 42 Lakh		

- 15.2 In additional to the above Internal System Audit of all the branches have been completed satisfactorily.
- 15.3 He further informed the house that M/s RMC Associated CA Delhi has intimated & agreed to carry out the IDST audit for FY 2022-23 with the same terms & condition that of previous year for Audit Fee & Rs 37,000/- for Travelling exp to visit various labs

15.4 Following resolution was passed:

"Resolved that AGM-19 approves the Audited Statement of account for FY 2022-2023. AGM approves appointment of CA M/s RMC Associates Delhi for Audit of IDST accounts of all four branches & HQ for FY 2022-23 with financial limit of Rs 1,15,000/- + GST , for Audit and TA/DA at actuals and not exceeding Rs 37,000/-."

Proposed by Shri KC Arora Mem No 623 & Seconded by Shri SD Prasad mem No 892 (Audited Report & Appointment of CA)

15.5 Other Financial Issues:

- a) IT Dept has approved the TDS Refund of approx. 27 Lakhs for the FY 2019-20. However same is withheld by IT Dept pending the Settlement of Appeal Case for demand of Tax for FY 2015-16.
- b) Chairman Finance also briefed the members on details of Income Tax Scrutiny case for FY 2015-16, wherein Rs 12 lakh had been deposited with IT department as 20% of demand raised by IT department. Efforts are on to settle the case.
- c) He highlighted the following details on financial matter:
 - TDS Refund approved till FY 2019-20.
 - ii. TDS Refund for FY 20-21 already approved for release by It Dept.
 - iii. IT return submitted for FY 2021-22 on 30 Sep 2022.
 - iv. All TDS paid to branches. (Refund till FY 2018-19 settled).
 - v. All Statutory taxes viz GST paid in time.

- vi. All TDS deducted for amount paid by branches against project PI, CO PI, Contractors & Honorarium to office bearers and deposited.
- vii. System Audit carried out by branches, no observations.
- viii. All accounts maintained in Tally s/w (Updated regularly), due in Jan'21.
- ix. Form 26AS is cross verified regularly to avoid loss in refund.
- x. Appointment of CA for next year Audit 2022-2023.
- xi. CA appreciated the support from all the Branches for settling the accounts

16. Issue of Policy Document "MoAR Dec 2022"

The following resolution pertaining to updated version of MoAR incorporating all amendments was placed before the General Body. During the discussions, all points raised were clarified. The resolution was passed by Majority vote with only 3 negative votes.

- "Resolved that updated version of MoAR, Issue 2 incorporating all amendments till date, duly discussed and recommended by CC, be accepted and authorized to release."
 - 17. Any other Point with permission of Chair.

No point was received for discussion.

18. Vote of Thanks:

Dr. P Raghothama Rao, Vice President during his vote of thanks mentioned the growth in every aspect viz membership, projects academics. He made special mention of Bangalore and Pune Branch for culminating the M Tech courses at Amrita, Coimbatore & MIT Manipal, CUSAT, VJTI and DKTE Cochin. He added that branches in their E-bulletin may consider Intimating the forth coming programs / events as news corner even of other branches. He also thanked Chairman DRDO for his guidance & Support. VP Thanked DRDO nominated reps Dr KS Varaprasad DG (HR) & Shri Hari Babu Srivastava DG (TM) for their continuous guidance & support.

He thanked all IDST members present for their active participation in AGM-

19. These minutes are issued with the concurrence of the President IDST.

Date: 22 Dec 2022

(SS Kulkarni) Sec Gen IDST

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IDST AGM-19

Venue: Auditorium DRDO Township Kanchanbagh Hyderabad
ATTENDANCE SHEET

Date: 14 Dec 2022

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Date: 14 Dec 2022

Venue : Auditorium DRDO Township Kanchanbagh Hyderabad ATTENDANCE SHEET

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Venue: Auditorium DRDO Township Kanchanbagh Hyderabad

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This return has been digitally signed by Dr. Chandra Prakash in the capacity of Member having PAN AAHPP1291K from IP address 49.36.186.220 on 30-Scp-2022

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DO NOT SEND THIS ACKNOWLEDGEMENT TO CPC, BENGALURU

INSTITUTE OF DEFENCE SCIENTISTS AND TECHNOLOGISTS CFEES CAMPUS, BRIG, MUJUMDAR ROAD, DELHI-110054

Balance Sheet as at 31st March 2022

	E			(Amounts in Rs)
	Particulars	Note No.	31-03-2022	31-03-2021
I	CONTRIBUTION AND LIABILITIES			
1	Members' Funds	1 1		
	Capital Fund	3	2,73,92,753	2,59,36,97
t	Membership Fees Fund	4	15,16,531	14,21,93
2	Non-current liabilities		-	
3	Current liabilities			
	Project Fund Payable	5	1,41,85,776	89,49,136
1	Other current liabilities	6	5,74,451	8,38,74
	Short-term provisions	1 1	- 1	-
		Total	4,36,69,511	3,71,46,78
1	ASSETS			CONTRACTOR CONTRACTOR
1	Non-current assets			
	Property, Plant and Equipment and Intangible Assets			
	i.Property, Plant and Equipment	7	4,84,120	4,67,80
	ii. Intangible assets		- 1	
2	Current assets			
30	Cash and bank balances	8	2,67,60,602	2,53,10,419
- 1	Short Term Loans and Advances			-
	Other current assets	9	1,64,24,789	1,13,68,567
		Total	4,36,69,511	3,71,46,789

Summary of significant accounting policies 1 & 2
The accompanying notes are an integral part of the financial statements

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DELHI

For, R M C & Associates Chartered Accountants FRN: 032613N

CA Manoj K

Dr. Chetan Dhamejani Dr. Chandra Prakash SS Kulkarni President IDST Chairman Finance IDST Secretary Gen IDST

Chairman Finance IDST

INSTITUTE OF DEFENCE SCIENTISTS AND TECHNOLOGISTS CFEES CAMPUS, BRIG, MUJUMDAR ROAD, DELHI-110054

nent of Profit and Loss for the period from 01-04-21 to 31-03-2022

			The second second second	(Amounts in Rs)
	Particulars	Note No.	31-03-2022	31-03-2021
1	Revenue From Operation (Project)	10	7,07,99,536	5,20,74,60
11	Other Income	11	9,86,160	10,77,52
m	Total Income (I+II)	I F	7,17,85,695	5,31,52,12
IV	Expenditure			
a	Project Expenditure	12	5,87,56,879	4,31,86,90
b	Employee benefits expense	13	18,59,623	16,71,42
c	Finance Costs		- 1	-
d	Depreciation and amortization expense	7	1,17,922	1,12,61
e	Other expenses	14	77,79,539	58,32,68
	Total Expenses	IF	6,85,13,963	5,08,03,62
v	Profit/(loss) before exceptional and extraordinary items and tax (III- IV)		32,71,732	23,48,49
VI	Exceptional/Extraordinary items		-	V <u>2</u> 00
VII	Profit before tax (V-Vt)		32,71,732	23,48,49
VIII	Tax expense:			
a	Current tax		10,20,780	
b	Excess/Short provision of tax relating to earlier years		-	
•	Deferred tax charge/ (benefit)	1 L		
			10,20,780	-
IX	Profit/(Loss) for the year (VII-VIII)		22,50,952	23,48,498

The accompanying notes are an integral part of the financial statements

For, R M C & Associates Chartered Accountants FRN: 032613N

CA Manoj Ki

Partner

M.No: 528897

UDIN: 22.52.8897 AWC.EX.N.57.3.2.

Date & Place: 24/09/2022, New Delhi

Dr. Chetan Dhamejani Dr. Chandra Prakash President IDST Chantran Chance IDST

DELHI Chairman Finance IDST

INSTITUTE OF DEFENCE SCIENTIST	TS AND TECHNOLOGISTS
CFEES CAMPUS, BRIG, MUJUMDA	AR ROAD, DELHI-110054

Receipts	2021-22	2020-21	Account for the year ended 31st March, 20		
To Opening Balances:	1		Project Expenses	2021-22	2020-21
Cash on Hand			Bangalor Branch	1,87,53,353	
Bangalor Branch	3,634	2,235	Delhi Branch	57,00,310	1,38,73,067
Head Quarter	11 -1	12/00/01/10	Hyderabad Branch	1,70,48,474	51,42,876 1,24,43,839
Hyderabad Branch	11 -1	148	Pune Branch		
Delhi Branch	955		Branch Ovarhead expenses	1,25,16,594	94,77,340
Pune Branch	3,459		Bangalor Branch	18,46,694	
		100	Delhi Branch	6,04,885	7,09,953
Bank Balances			Hyderabad Branch	16,71,568	
Bangalor Branch	34,44,999	45.15.133	Pune Branch	7,16,853	13,32,840 5,85,503
Head Quarter	4,60,336		Overheads HQ	7,10,033	3,63,30
Hyderabad Branch	30,02,706		Bangalor Branch	2.08.000	3,78,500
Delhi Branch	11,24,258		Delhi Branch	3,00,183	3,74,550
Pune Branch	23,08,115		Hyderabad Branch	16,280	22,869
Membership fee collected			Pune Branch	11,03,080	12,96,082
Bangalor Branch	8,800	24 200	Membership Remitted	11,03,080	12,96,082
Delhi Branch	1,100		Amounts refunded for closed projects	1	
Hyderabad Branch	2,200		Bangalor Branch	1	
Pune Branch			Delhi Branch	1 1	
Project fund received			Hyderabad Branch	3,40,800	2,80,368
Bangalor Branch	2,11,67,771	1 39 35 349	Pune Branch	1,33,147	2,80,368
Delhi Branch	61,24,000		Fixed Assets Purchased	1,33,147	
Hyderabad Branch	1,77,97,575		Delhi Branch		
Pune Branch	1,16,88,869		Pune Branch	1	1
Overhead recd, By Branches		-,,,1	Hyderabad Branch	69.319	
Bangalor Branch	32,37,261	21 54 447	Bangalor Branch	64,920	8,444
Delhi Branch	9.18.584		TDS Out of sanctioned fund	64,920	-
Hyderabad Branch	25,79,795		Bangalor Branch	25.88,247	16.16.614
Pune Branch	17,87,899		Delhi Branch	23,00,241	
	2,00,000	20,40,003	Hyderabad Branch	11,98,806	33,912 11,67,172
share of HQ Overheads	11	- 1	Pune Branch	13,42,076	15,02,591
Bangalor Branch	10,79,089	7.21.759		15,42,076	15,02,591
Delhi Branch	3.06.194		Bangalor Branch	46,55,522	
Hyderabad Branch	8,59,932		Delhi Branch	11,47,748	32,09,594 8,25,444
Pune Branch	5,95,966		Pune Branch		
Bank Interest Received	3,33,300	5,10,000	Hyderabad Branch	22,35,109 38,00,073	25,32,445
Head Quarter	14,043	31 963	Bank Charges	30,00,073	27,24,474
Pune Branch	41,531		Bank charges (HQ)		_
Delhi Branch	35,749	45,527	Dank Changes (riQ)	143	1
tyderabad Branch	18.881	25 271	Meeting Expenses HO	1	2
langalor Branch	10,203		Traning Hyderabad	-1	10,000
ST Received	10,205		Shart term course/work shop expenses		
Sangalor Branch	46,99,701		Telephone Exp paid for earlier years	6,72,038	4,66,760
elhi Branch	13,75,190		Amount paid to HQ	-1	
une Branch	23,96,000		TDS Deposited	70 07 00	1,67,100
une Branch Vderabad Branch	37,65,858	27,59,917		20,65,095	10,33,916
lyderadad Branch	37,65,858				4,28,750
	03500		Service tax paid & GST GST Pavable	4,02,646	2,97,700
Membership fees received by HQ	82,500				-
nterest on I.T. Return(HQ)	0.00.000		Sundry creditors	1,15,000	4,76,355
rcome Tax Refund(HQ)	6,00,000		Loan to Delhi	2,00,000	2,00,000
raining fees received	4,00,000	2,20,000	T Refund (Bangalore Branch)	3,00,000	





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Appendix B Sheet Sofs.

Receipts	2021-22	2020-21	Payments	2021-22	2020-21
Amount received from HQ	9,20,000	10,62,828	IT Refund (Pune Branch)	-	
Amount recevebale Branches		48,400	IT Refund (Hyderabad Branch)	3,00,000	
Interest received (Delhi)		40,719	IT Refund (Delhi Branch)		
Income tax refund Branches		_	Membership Fees	-	40,700
Service Tax & GST Input credit	4,25,859	3,33,450	Salary to Office Staff HO		1,60,000
GST Input TDS	4,62,838	3,33,046	Paid to Branches for Expenses	9,20,000	7,27,80
TOS	5,50,600	4,37,875	Postage & Telegram		220
Sundry Creditor		10,000	FDR	64,29,942	63,43,119
FDR	70,88,591	48,72,074	Convlave Expenses	3,98,108	3,240
Miscellaneous amount recd.		14,000	Misc Payment	70,700	
Short term Income recd	6,74,720	6,01,800	occomples controlled		
Loan from HQ to Delhi	1	2,00,000	To Closing Balances	11 1	
Training receivable	1 -1		Cash On Hand		
Conclave 2020-21		2	Bangalor Branch	3,622	3,634
Workshop on Stress Management			Head Quarter		W80023
ERIPR Project	-		Hyderabad Branch	1,258	
Headquarters Honoralum	2,00,000		Delhi Branch	3,521	955
			Pune Branch	-	3,455
			Bank Balance		
	1		Bangalor Branch	57,81,334	34,44,995
	1 1		Head Quarter	2,24,534	4,60,336
			Delhi Branch	18,04,434	11,24,258
			Hyderabad Branch	37,81,462	30,02,700
	1		Pune Branch	7,29,885	23,08,115
Total	10,22,65,762	8,20,29,334	Total	10,22,65,762	8,20,29,33

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Dr. Chetan Dhameja President IDST Dr. Chandra Prakash Chairman Finance IDST

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